

This form asks for details of your household's financial circumstances so that the level of support you may be eligible for through the DaDA scheme can be determined. **You must complete a DaDA Application Form and undertake a full income assessment before DaDA funding can be formally confirmed.** Any DaDA funding an institution may offer you prior to a full income assessment is offered on a provisional basis only and will only be confirmed after the completion of the full assessment.

You should complete this form and return it to your DaDA institution as soon as possible.

1. Your details

Student's first name (s) and surname	
--------------------------------------	--

Who do you live with at your permanent home address i.e. outside of term time? **Mark one box only.**

*Parent(s) or Carer(s)	<input checked="" type="checkbox"/>	
*Partner or Spouse	<input checked="" type="checkbox"/>	
Independent Student <i>students must meet the criteria¹</i>	<input checked="" type="checkbox"/>	
Other (please give details)	<input checked="" type="checkbox"/>	

* Please give names of parent(s)/carer(s) or partner/spouse

Where will you be living during **term time**?



With parents



Student lodgings



Own home (including rented accommodation)

2. Income Details

Please tick below the box that **accurately** indicates your total household income for tax year 2016-2017.

Please see overleaf for details of the types of income that are taken into account and the income evidence that you will need to provide with your full application.

If your parents/carers do not live together, include details of the total household income for the parent/carer with whom you normally live. This must include any income details of your parent/carer's spouse or partner if they live together. If you are applying as an independent student, you will need to provide details of the total household income of your spouse or partner if you have one.

Under £21,000		£46,001 - £50,000	
£21,000 - £23,000		£50,001 - £55,000	
£23,001 - £25,000		£55,001 - £60,000	
£25,001 - £27,000		£60,001 - £65,000	
£27,001 - £30,000		£65,001 - £70,000	
£30,001 - £33,000		£70,001 - £75,000	
£33,001 - £37,000		£75,001 - £80,000	
£37,001 - £42,000		£80,001 - £85,000	
£42,001 - £46,000		£85,001 - £90,000	
DaDA funding is not available for household incomes over £90,001+			

Signature of Student _____

Date: _____

Signature of Parent/Spouse/Partner** _____
(* ** delete as appropriate)

Date: _____

¹ Student must be married or in civil partnership or be a natural or adoptive parent or have been self-supporting themselves for three years consecutively or have no living parents or be estranged.

By signing and submitting this form you:

- are confirming that you wish to apply for DaDA funding and aged between 16 and 23
- are declaring that all the information given is correct to the best of your knowledge and is true and accurate in all respects
- agree to this information being shared with the Council for Dance Education and Training, the Education Funding Agency and other Dance and Drama Institutions for the purposes of the clearing process
- understand that you may only claim DaDA funding payments if you meet the residency conditions for this scheme.

What type of income evidence is required?

The table below outlines the income evidence that will be required to assess your application for DaDA funding. All financial information must be for the tax year 2016-2017 i.e. 6 April 2016 to 5 April 2017.²

Type of Income	Evidence required when completing the DaDA funding application form
<p>If you receive Child Tax Credit or Working Tax Credit your total household income will have been used to assess how much tax credits you receive. If this is the case, you will need to send us the evidence requested.</p> <p>If you do not have a Tax Credit Award Notice (TCAN) that correctly states your income for the tax year 2016-2017, you can apply using P60(s), benefits information, or other evidence as shown below.</p>	<ul style="list-style-type: none"> • a Tax Credit Award Notice (TCAN) form TC602 TCAN that correctly states your total household income for the tax year 2016-2017.
<p>Income from Employment to include:</p> <p>Gross income from employment (before taking off tax and N.I contributions).</p> <p>The value of any benefits in kind from your employer.</p> <p>Income from self-employment.</p>	<ul style="list-style-type: none"> • P60 or P60U forms for tax year 2016-2017. • P9D or P11D forms from your employer for tax year 2016-2017. • Self-Assessment Tax Calculation form (SA302) for tax year 2016-2017.
<p>Income from benefits to include:</p> <ul style="list-style-type: none"> • Carer's Allowance • Contribution-based Employment and Support Allowance • Contribution-based Jobseeker's Allowance • Incapacity benefit – short term higher rate • Incapacity benefit – long term higher rate • Bereavement Allowance • Universal Credit. 	<ul style="list-style-type: none"> • Completion of the Benefits Income Details form (Section C). This form must be stamped by the benefit office.
<p>Other income to include:</p> <ul style="list-style-type: none"> • Income from savings and investments • Income from property • Trusts, settlements and estates • Foreign income • Pensions (state, occupational or personal) • Notional income. 	<ul style="list-style-type: none"> • This information will be required when completing the DaDA funding application form.

² If any of the information contained in this form is not clear, please contact your DaDA Institution.